

## USUCGER Board Meeting

CMMI Grantee Conference, Room 108, Hynes Convention Center, Boston, MA

July 9th, 2012,

### Minutes

Attending Board Members: Amy Cerato, Jeffrey Evans, Edward Kavazanjian, Tong Qiu

Pre-meeting informal discussion: (1) By-laws (# of board members, elections, and term limits); (2) Official status (e.g., Non-profit organization); (3) Annual budget (spending, annual dues); (4) Regular activities; (5) What does it mean to be a USUCGER member? What should we do that no other organizations can do (e.g., mentoring, facilitate collaboration with industry, early career faculty development); (6) Graduate student memberships.

The meeting was called to order at 8:55 AM.

Revising the by-laws by the attending board members from 9 to 11:30 AM.

The revised by-laws will be first sent to the board members for review and comments. Upon the board's approval, the by-laws will be distributed to the membership for comments for thirty days. The board will make revisions deemed necessary. The final version will be distributed to the membership for vote.

The next USUCGER business and board meetings are proposed at 1 pm and 3 pm, respectively, on Sunday (March 3<sup>rd</sup>, 2013). It is proposed that USUCGER will sponsor a stand-alone technical event in 2013 possibly similar to the 1<sup>st</sup> Early Career Conference. The board will solicit institutions to volunteer to host this event.

The meeting was adjourned at 11:45 AM.

Minutes prepared by Tong Qui, Board Secretary  
Reviewed and submitted by Jeff Evans, Board President